QUICK & SECURE GROUP INFORMATION TRANSMISSION

The Allegiance secure upload site allows for electronic transmission of group HSA contribution information by employers to a secure Allegiance site. Simply follow the instructions below:

Secure Upload User Instructions ~

1. To access the secure site type https://secure.abpmtpa.com/flexupload in your Web browser's address window (don't forget to save this as a favorite).

2. Click on "*Employer login.*"

3. Enter your "*Group ID*" (group #).

4. Click "*login.*"

5. Select message type. H.S.A. Today contributions

6. Type in your email address and/or phone number.

7. To send a file, click on "*Click here to attach files.*"

8. Click on the *"Browse"* button to search your system, double click on the files you want to transmit.

9. Click on "*Attach File.*"

10. Click on "*Return to Message.*"

11. Type in the Subject and your Message and click on "*Send This Message.*"

12. Your transmission has been sent and will be processed.